

中原大學學生個人資料蒐集、處理及利用告知聲明及同意書

本校依據個人資料保護法（以下簡稱「個資法」）第八條第一項規定於蒐集個人資料時明確告知下列事項，本校於下列事項範圍內，得蒐集、處理及利用台端個人資料。為保障台端的權益及協助台端瞭解本校如何蒐集及使用個人資訊，請務必詳細閱讀本聲明書及同意書之各項內容。

一、 蒐集之目的

作為本校學生學習教務管理、學生事務管理、校務行政管理、校友聯絡與服務及各項調查統計分析等用途，參考法務部公告之「個人資料保護法之特定目的及個人資料之類別」，進行下列目的之個人資料蒐集：001 人身保險、012 公共衛生或傳染病防治、031 全民健康保險、勞工保險、農民保險、國民年金保險或其他社會保險、036 存款與匯款、042 兵役、替代役行政、043 志工管理、045 災害防救行政、064 保健醫療服務、069 契約、類似契約或其他法律關係事務、072 政令宣導、073 政府資訊公開、檔案管理及應用、075 科技行政、099 國內外交流業務、109 教育或訓練行政、110 產學合作、116 場所進出安全管理、117 就業安置、規劃與管理、118 智慧財產權、光碟管理及其他相關行政、120 稅務行政、129 會計與相關服務、136 資(通)訊與資料庫管理、137 資通安全與管理、142 運動、競技活動、145 僱用與服務管理、156 衛生行政、157 調查、統計與研究分析、158 學生(員)(含畢、結業生)資料管理、159 學術研究、169 體育行政、其他自然人基於正當性目的所進行個人資料之蒐集處理及利用。

二、 蒐集之方式

- (一) 大學入學考試中心。
- (二) 本校招生系統資訊平台。
- (三) 本校新生 1 網通資訊平台。
- (四) 本校畢業生網站。
- (五) 當事人所提出之各類書面申請文件及其佐證資料。

三、 個人資料之類別

本校所蒐集之個人資料類別包含有：C001 辨識個人者、C002 辨識財務者、C003 政府資料中之辨識者、C011 個人描述、C012 身體描述、C013 習慣、C014 個性、C021 家庭情形、C022 婚姻之歷史、C023 家庭其他成員之細節、C031 住家及設施、C032 財產、C033 移民情形、C034 旅行及其他遷徙細節、C035 休閒活動及興趣、C038 職業、C040 意外或其他事故及有關情形、C051 學校紀錄、C052 資格或技術、C057 學生(員)應考人紀錄、C061 現行之受僱情形、C064 工作經驗、C065 工作紀錄、C066 健康與安全紀錄、C068 薪資與預扣款、C070 工作管理與細節、C081 收入、所得、資產與投資、C084 貸款、C088 保險細節、C111 健康紀錄、C120 宗教信仰。

四、 個人資料利用之期間、地區、對象及方式

- (一) 期間：除法令或教育部另行規定有關作業個人資料保存期限外，以本校因執行業務所必須之保存期限。

- (二) 地區：台灣地區(包括澎湖、金門及馬祖等地區)、本校各校友會所在地。
- (三) 對象：本校經辦業務相關人員、公務機關及委任其處理相關事務之必要第三人(機關、團體)、校友組織與團體。
- (四) 方式：電子文件、紙本或其他合於當時科技之適當方式。

五、 依個資法第三條規定得行使之權利

- (一) 得向本校查詢、請求閱覽或請求製給複製本，本校依法得酌收必要成本費用。
- (二) 得向本校請求補充或更正，惟依法當事人應為適當之釋明。
- (三) 得向本校請求停止蒐集、處理、利用或請求刪除，惟依法本校因執行業務所必須者，得不依當事人請求為之。

六、 不提供個人資料所致權益之影響

當事人得自由選擇是否提供相關個人資料，惟若拒絕提供相關個人資料或所提供之資料有不足、不實或有誤者，致使本校因無法進行必要行政作業程序而造成台端權益受損情事時，應自負責任。

七、 本校得依法令規定或主管機關或司法機關依法所為之要求，將個人資料或相關資料提供予相關主管機關或司法機關。

八、 準據法與管轄法院

本同意書之解釋與適用，以及本同意書有關之爭議，均應依照中華民國法律予以處理，並以中華民國桃園地方法院為第一審管轄法院。

本人已詳閱、知悉並同意上述聲明事項

立同意書人：_____ (簽名)

系級：_____ 學號：_____

身分證明文件號碼：_____

法定代理人：_____ (簽名)

(學生滿 18 歲則免簽)

中華民國 年 月 日

Chung Yuan Christian University Student Personal Information Collection, Processing, and Usage Informed Consent Form

In accordance with the regulations in Article 8, Paragraph 1 of the Personal Information Protection Act (hereafter PIPA), in order for CYCU to collect an individual's personal information, the following items shall be precisely stated; thereupon, CYCU may collect, process and use your personal information within the scope of the items listed below. In order to protect your rights and interests and help you understand how CYCU collects and uses your personal information, please carefully read each item in this statement and consent form.

1. Purpose of Collection

Your personal information may be collected by CYCU for use with respect to CYCU student learning and education management, student affairs management, school administrative management, maintaining contact with alumni, providing services, and conducting various survey and statistical analyses. Referring to the "specific purposes and classifications of personal information in the Personal Information Protection Act" issued by the Ministry of Justice, collection of personal information for the following purposes may be conducted: 001 life insurance, 012 public health or communicable disease control, 031 National Health Insurance, Labor Insurance, Farmer's Insurance, National Pension or other social insurance, 036 financial deposits and transfers, 042 military service and substitute military service administration, 043 volunteer management, 045 disaster prevention administration, 064 health and medical services, 069 contracts, contract-like documents or other legal affairs, 072 dissemination of legal ordinances, 073 publication of government information, file management and application, 075 technical administration, 099 domestic and foreign exchange activities, 109 administration of education or training, 110 industry-academia cooperation, 116 workplace and facility accessibility safety management, 117 job placement, planning and management, 118 intellectual property rights and electronic data storage management or other related administration, 120 tax administration, 129 accounting and related services, 136 information (communication) and database management, 137 information and communication safety and management, 142 exercise and competitive activities, 145 employment and service management, 156 health administration, 157 surveys, statistics and research analysis, 158 information management for students (trainees) (including graduated students and students who have completed studies), 159 academic research, 169 sports administration and other collection, processing and usage of personal information that a natural person would conduct for legitimate purposes.

2. Collection Methods

- (1) Information provided by the college entrance examination center
- (2) The CYCU student recruitment information platform

- (3) The CYCU New Student 1 Network (新生 1 網通) Information Platform
- (4) The CYCU Graduated Students' Website
- (5) Written application documentation and other supporting information provided by the individual.

3. Personal Information Categories

The types of personal information collected by CYCU include: C001 information identifying an individual, C002 information identifying finances, C003 government data identifying an individual, C011 bibliographical information, C012 physical descriptions, C013 habits, C014 personality, C021 family situation, C022 marriage history, C023 details of other family members, C031 residence and facilities, C032 assets, C033 immigration situation, C034 travel and migration information, C035 leisure activities and interests C038 vocational information, C040 accidents or other incidents and their circumstances, C051 school records, C052 qualifications or technical abilities, C057 student (trainee) testing records, C061 current employment situation, C064 work experience, C065 work record, C066 health and safety record, C068 pay and withholding, C070 work management and related details, C081 revenue, income, assets and investments, C084 loans, C088 insurance details, C111 health records, C120 religion.

4. When, Where, With Whom and How Personal Information May Be Used

- (1) Time Period: Except for when there are laws or the Ministry of Education has related regulations that otherwise limit the period of time that personal information is kept, the period for keeping personal information shall depend on what is necessary for CYCU to conduct operations.
- (2) Location: The territory of Taiwan (including such areas as Penghu, Kinmen, and Matsu), and the locations of each of the CYCU's alumni associations.
- (3) Recipients: CYCU personnel who handle related matters, public offices, third parties (agencies, groups) who are appointed to handle related matters out of necessity, and alumni organizations and groups.
- (4) Methods: Electronic documents, paper documents or other methods that are in-line with the technology of the time.

5. Rights that May be Exercised According to Article 3 of PIPA

- (1) You may make inquiries with CYCU, request access to or request copies be made of personal information; according to the law, CYCU can charge as necessary for costs.
- (2) You may request that CYCU provide supplements or make corrections; however, according to the law, the party making the request shall provide suitable reasoning or proof.
- (3) You may request that CYCU discontinue collection, processing or use of personal information

or request that it be deleted; however, according to the law, when necessary for conducting operations, CYCU does not need to grant the request of the concerned party.

6. Rights and Interests Impacted by Not Providing Personal Information

A party has the freedom whether or not to provide personal information, however, if he/she refuses to provide related personal information or the information provided is not sufficient, not accurate or has mistakes, so that CYCU is unable to conduct necessary administrative procedures and this results in your rights or interests being impacted, you will be personally responsible.

7. CYCU can provide personal information or related information to related competent authorities or judicial agencies according to laws and regulations or lawful requests made by competent authorities or judicial agencies.

8. Governing Law and District Court

The interpretation and application of this agreement and related disputes shall be handled according to the Law of the Republic of China, and the Taiwan Taoyuan District Court shall have jurisdiction as the court of first instance.

I have carefully read, am aware of, and agree to the above mentioned items.

Full Name of Consenting Party : _____(signature)

Student ID Number : _____

ID Number : _____

Legal Representative : _____(signature)

(Parent or guardian is exempt from signing if the student is over 18 years old.)

Republic of China

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