

CYCU Regulations for Establishment of Gender Equality Education Committee

Passed by the 810th School Administration Council on March 3, 2005
Amended in the 837th School Administration Council on June 14, 2007
Amended in the 859th School Administration Council on February 5, 2009
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Amended in accordance with Yuan-Mi-Zi Official Letter No. 105002657 dated August 25, 2016

- Article 1 The Regulations are established in accordance with Article 6 of the “Gender Equity Education Act” and Article 25-1 of CYCU’s Organizational Regulations, in order to promote the substantial gender equality, eliminate gender discrimination, maintain personal dignity, cultivate and establish CYCU’s educational resources and environment.
- Article 2 The “Gender Equality Education Committee” established by CYCU (hereinafter referred to as the “Committee”) consists of 17 to 21 members, including the President as the chairman, Chief Secretary, Dean of Academic Affairs, Dean of Student Affairs, Dean of General Affairs, and Director of Human Resources as the ex officio members, the Chief Secretary as the executive secretary, and one faculty representative of each of the colleges, two staff representatives and two student representatives, as well as the other members to be appointed from the experts and scholars specializing in the areas related to gender equality education. Meanwhile, the female members shall account for a majority of all members. The members shall hold the term of office for one (1) year, who may be re-elected for a consecutive term. The vacant memberships, if any, shall be filled.
- Article 3 The Committee's missions are stated as following:
- 1) Consolidate the resources from various units of the school, draft the gender equality education implementation plans, fulfill and review the implementation results;
 - 2) Plan or organize activities related to gender equality education of the faculty and students;
 - 3) Research, develop and promote the curriculum, education and evaluation of gender equality education;
 - 4) Formulate gender equality education implementation plans and establish regulations for the prevention of sexual assault, harassment, or bullying among faculty, staff, and students, creating mechanisms and coordinating related resources;
 - 5) Investigate and settle the sexual assault, sexual harassment or sexual bullying incidents of the faculty, staff and students;
 - 6) Plan and establish the safe campus spaces for gender equality;
 - 7) Promote the community’s family education and social education related to gender equality;
 - 8) Other matters related to the gender equality education in school or community.

- Article 4 The Committee shall call the meeting for once per semester. The Committee may also call the special meeting whenever it is necessary.
- Article 5 1. In order to fulfill the gender equality education, the Committee set up such functional teams as course teaching, environmental resources, prevention & investigation and promotion of activities. Each team shall elect one team member to act as the convener and be dedicated to the following matters:
- 1) Course teaching team: Responsible for planning and promoting the gender equality education courses, teaching and evaluation.
 - 2) Environmental resources team: Responsible for planning and establishing the safe campus spaces for gender equality.
 - 3) Prevention & investigation team: Responsible for researching and drafting the gender equality education implementation plan and preventing the sexual assault, sexual harassment or sexual bullying on campus, coordinating and integrating related resources and investigation, and investigating and settling the sexual assault, sexual harassment or sexual bullying incidents in school.
 - 4) Activity promotion team: Responsible for planning and organizing the activities related to gender equality education of the faculty and students, and the other matters related to gender equality education of the school or community.
2. The ex officio members shall participate in the relevant teams to help the conveners plan the annual jobs and budget, and report the annual implementation results to the Committee.
- Article 6 The Committee may call a meeting only when a majority of the members would attend the meeting. The resolution made by the meeting may be adopted only if it is approved by a majority of the members present at the meeting. Relevant personnel from inside or outside the university, as well as experts and scholars, may be invited to attend. Any committee member involved in cases of sexual harassment or assault must recuse themselves.
- Article 7 In cases of sexual assault, harassment, or bullying involving faculty, staff, or students, the responsible unit shall refer the matter to the Committee for investigation and handling. The committee, following the "Chung Yuan Christian University Guidelines for the Prevention and Handling of Campus Sexual Assault, Sexual Harassment, or Bullying" and the "Chung Yuan Christian University Guidelines for Sexual Harassment Prevention, Complaints, and Handling," will form a special investigation team to conduct inquiries into the matter. Members of this investigation team must be gender equality-conscious, with gender representation adhering to gender equality principles. The investigation process must be conducted with fairness, objectivity, professionalism, and confidentiality. In cases involving sexual harassment in the workplace, student representatives shall not participate in the investigation or deliberation.
- Article 8 The regulations, after approval by the School Administration Council, shall be reported to the President for promulgation and implementation. Amendments shall follow the same procedure.